

D-7580

SHANGHAI MUNICIPAL POLICE.

Section 1, Special Branch

REPORT

Date February 22, 1938

Subject International Guides Bureau - applications for passports received from Russian emigrants.

Made by D.S.I. Prokofiev. Forwarded by C. Gerasfeld A.D.

Further
inquiries
being made
by S.I.
but P.T.
DR.
" 23
F.A. to D.C.s

On February 21, 1938 information was received to the effect that Russian emigrants in Shanghai who wish to proceed to foreign countries may obtain the necessary passports through the medium of the International Guides Bureau, 180 Hanking Road.

Upon visiting the said Bureau for the purpose of verification of the above information the undersigned was referred to a Chinese who gave his name as Mr. S.Y. Kiang. He stated that any Russian emigrant wishing to apply for a passport to enable him to proceed to foreign countries may do so at the International Guides Bureau who, it would appear, act as agents of the Hongkong office of the Ministry of Foreign Affairs of the National Government.

Applicants are requested to show their passports or certificates of registration, to fill in an application form (specimen attached together with a translation), to furnish 4 copies of their photographs and to pay \$ 25.00 fees. Passports are received from Hongkong after about three weeks from the date of application.

Mr. Kiang did not give the name and address of the issuing office, but stated that this arrangement was quite in order and that for all practical purposes it was sufficient to know that passports were issued by the Ministry of Foreign Affairs.

This seems to be the only way out of the situation created by the closure on February 2, 1938 of the Shanghai office of the Ministry of Foreign Affairs, 6 Tifeng Road, as certificates issued to Russian emigrants by the local representative of Nansen Office are not recognized as passports by certain foreign consulates in Shanghai.

It is reported that application forms similar to the



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SHANGHAI MUNICIPAL POLICE.

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Made by.....

Forwarded by.....

attached were used at the Shanghai office of the Ministry of Foreign Affairs and that in the case of Russian emigrants a letter from the Russian Emigrants Committee, 118/1 Moulmein Road, was accepted as guarantee.

The Shanghai City Government Passport Office charged \$4.00 for each passport issued, while each certificate issued by the local representative of the Nansen Office costs \$ 6.00.

A. Prokopiev
D. S. I.

Suggest that copies be passed to D.

D.B.R.

D. C. (Special Branch).

23/2



CABLE "SITIS"
BENTLEY'S

INTERNATIONAL GUIDES BUREAU

180 NANKING ROAD, SHANGHAI

P. O. BOX 777

TEL.
17777
17770

APPLICATION FOR PASSPORT

(with guarantee bond attached)

No..... Date.....

Name: (Chinese)

(Foreign language)

Sex: Alias:

Height:

Age.

Nativity:

Residential address:

Communication address and
names of family members of re-
latives.

Married or
single.

Name and age of
wife

Names and ages of
children .

Occupation:

Acknowledgment of foreign languages:

Reason for applying for passport:

Destination: To.....via.....entering at.....

Intended period of stay:

Name of steamer and railway line (Chinese).....(Foreign language)

Time and place of departure: Date..... Place:.....

Relatives accompanying:.....

(wife , or children under the age of 16)

Servants: Name:..... Age:..... Nativity..... Address:....

Passport office of issue: No. of registration certificate
of the Ministry of Education.

Necessary fees and photographs:

Passport fee \$..... Stamp Tax \$..... Four 2" photos.

Remarks:

Applicant: (Signature and chop)

Photograph to
be attached at
this space.

Name of guarantor:..... Address:..... Age:....Nativity.....

Occupation:.....

The guarantor guarantees that the applicant is a citizen of the Republic of China All particulars set out in this form are true. The guarantor will be held responsible for any violation of the regulations governing the issue of the passport.

Chop and signature of the guarantor.

Date: of the Republic of China.

Notes:

With reference to the "Occupation column", attention should be paid to the following points:-

1. Officials should put down name of the organ in which they are employed or were employed formerly, together with a short history.
2. Businessmen should state the nature of business, name of shop, nature of ownership, address and date of opening.
3. Students should state the name and address of schools where they are studying or from which they graduated.
4. Workers should state their trade and place and period of employment. Unemployed workers should give their former employment and avility.

If the above particulars have been translated into foreign languages ,the foreign version should also be inserted.

7580
16 2 38

February 15,

38.

Mrs. H. Tonkin,
International Guides Bureau,
No. 180, Nanking Road.

Madam,

I have to acknowledge receipt of your letter dated February 14, 1938 requesting a list of the refugee camps in the Settlement, and in reply have to state that the camps are not under the control of this department. I regret, therefore, that I am not in a position to give the information and the permission asked for.

I am, Madam,

Your obedient servant,

W. F. W. G. Ward

Commissioner of Police.

CHY/.

INTERNATIONAL GUIDES BUREAU

180. NANKING ROAD
P. O. BOX 777
PHONE 17777
CABLE: SITIS
BENTLEY

Feb. 14th 1938.

Memo. Police Headquarters.
Record Office

Sirs, With regard to our telephone call of this morning,
kindly hand over beam the list of the
Principal Refugee Camps.

In connection with our Tourist-Tours, we
should be much obliged to have a permission
to visit the Camps.

Thanking you in anticipation
We remain, with an I.G.B. Salute

INTERNATIONAL GUIDES BUREAU
H. D. BENTLEY

D.C. (Crime)
File herewith
D.B.R. 2/12

P. A. to D. C. (Sp. Br.)

P. A. *Hartley*

I think we can file
reptals on to ~~the Bureau~~ 3 DEC 1937
the Bureau a personnel
by of ~~and~~ the ~~agent~~.
If so put up for DC (C)
to see.

This memo refers to an
accident caused by an
employee of the I.G.D.
3 DEC 1937



SHANGHAI MUNICIPAL POLICE

SHANGHAI MUNICIPAL POLICE

CROSS-REFERENCE SLIP

Central Registry OFFICE

FILE NO. F-2783

SUBJECT:

International Guides Bureau.

180 Nanking Road.

7580
30 7 37

The Shanghai Evening Post & Mercury, Thursday, July 29, 1937

Sightseeing Bus Ride For Tourists Planned

Something new for Shanghai landers who stick close to their homes and offices, as well as for the myriads of tourists who visit the city, is a unique sightseeing bus shortly to be placed in service by the International Guides Bureau, of which Mrs. Hanne

Burst is the manager. Members of the press were taken on a special inaugural trip of the new vehicle this morning, driving round Hongkew way, where, incidentally, everything seems quiet and peaceful.

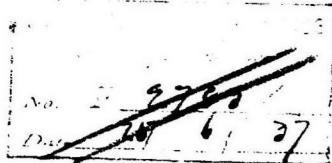
One of the main features of the coach, which was designed and mounted on a Reo chassis by the Mark L. Moody Company, is its glass roof through which Shanghai's bright lights, as well as the summer skies, can be glimpsed on the evening trips. To provide

for the comfort of the passengers, 21 of whom can be carried at one time, in addition to the driver and a guide, a Philco radio has been installed, and the Hazelwood Co. plans to arrange for the stocking and serving of ice-cream in the bus. Both within and without, the "crystal bus," as the Bureau describes it, is finished in silver and apple-green, presenting a cool and restful appearance.

Every-day service is planned by the Bureau, who intend to have four trips a day, including weekends. The first daily trip will be from 9 to 12 in the morning, which is to be followed by an afternoon shopping excursion from 2 to 6 p.m., especially for tourists, who will be set down at various shopping centres and given half-an-hour or so to make their purchases. A slightly shorter trip is the evening one, from 6.30 to 8.30, and those visitors who wish to see Shanghai's famed night-life can do so on still another, from 9 p.m. to 2 a.m. Divers points of interest will be visited on the general trips, and special ones can be arranged upon request of 18 or more persons. Bookings can be made at the Bureau or at leading hotels. These excursions commence at the Broadway Mansions, and the bus will stop at various hotels and other meeting-places en route, according to the day's schedule. All trips except the shortest, which is priced at \$3, are \$5 a seat.

Besides affording visitors and local residents alike an opportunity of "seeing Shanghai deluxe" in their new bus, the International Guides Bureau is sponsoring flights over Shanghai by planes of the Eurasia Aviation Corporation from 4 to 6 p.m. every Monday, Wednesday, and Friday, and is also trying to establish a "social guide" system similar to that of other cities.

July 29th ✓



June 24th,

37.

7586

Mrs. Hanna Durst,
Managing Director,
International Guides Bureau,
180, Nanking Road,
S H A N G H A I.

Madam:

With reference to your letter dated June 3rd, 1937, regarding guides and guide rules, I have to inform you that the contents of your letter have been noted and the list of guides has been scrutinized.

While I am not prepared to name any one of these guides as not being of absolutely certain integrity, I would suggest that you keep them under strict control and supervision.

I am, Madam:

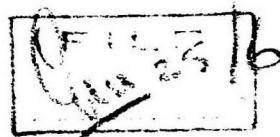
Your obedient Servant,

(Sd) F. W. Gerrard.

Commissioner of Police.

IW/.

Note and Return	
P. C. S. 81	KM3



(Special Branch) Office Notes

C. P. O. POLICE	
No. F	3753/
C. P. O.	Date 29/6/37

Date 23 JUNE 1937

Ref. last sent in by Mrs Dorey
International Guide Bureau a report on the
Karo & Palu is attached.
1 & 5 are reliable for - Palu from
time since 15 see to gambling &
wants to repossess it 15 in two to
form. I am doubtful if Police can
rightly ban the infant = Mrs Dorey
knows. 2 & rule will be up to
her.

(Special Branch) Office Notes

her
staff who start control a frontier
It see to all capable if
complaints are made from tourists etc
or visitors appear to me all the
is possible.

Wm Bowes
DEPT OF POLICE
SPECIAL